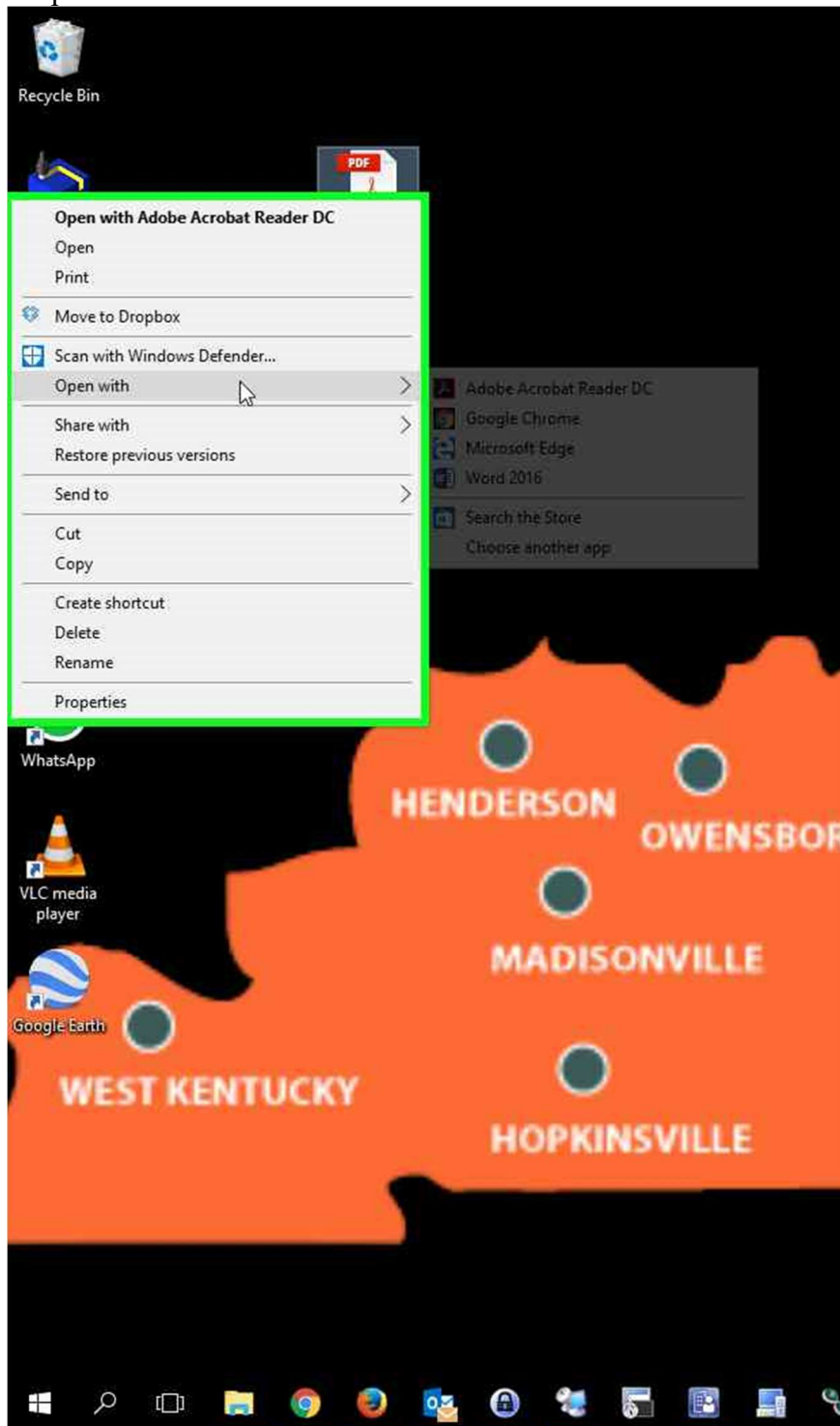# Edit Your PDF with Word

Need to edit a PDF document but don't have PDF editing software installed?
If you have Word 2013 or later you can edit PDF documents without additional software.

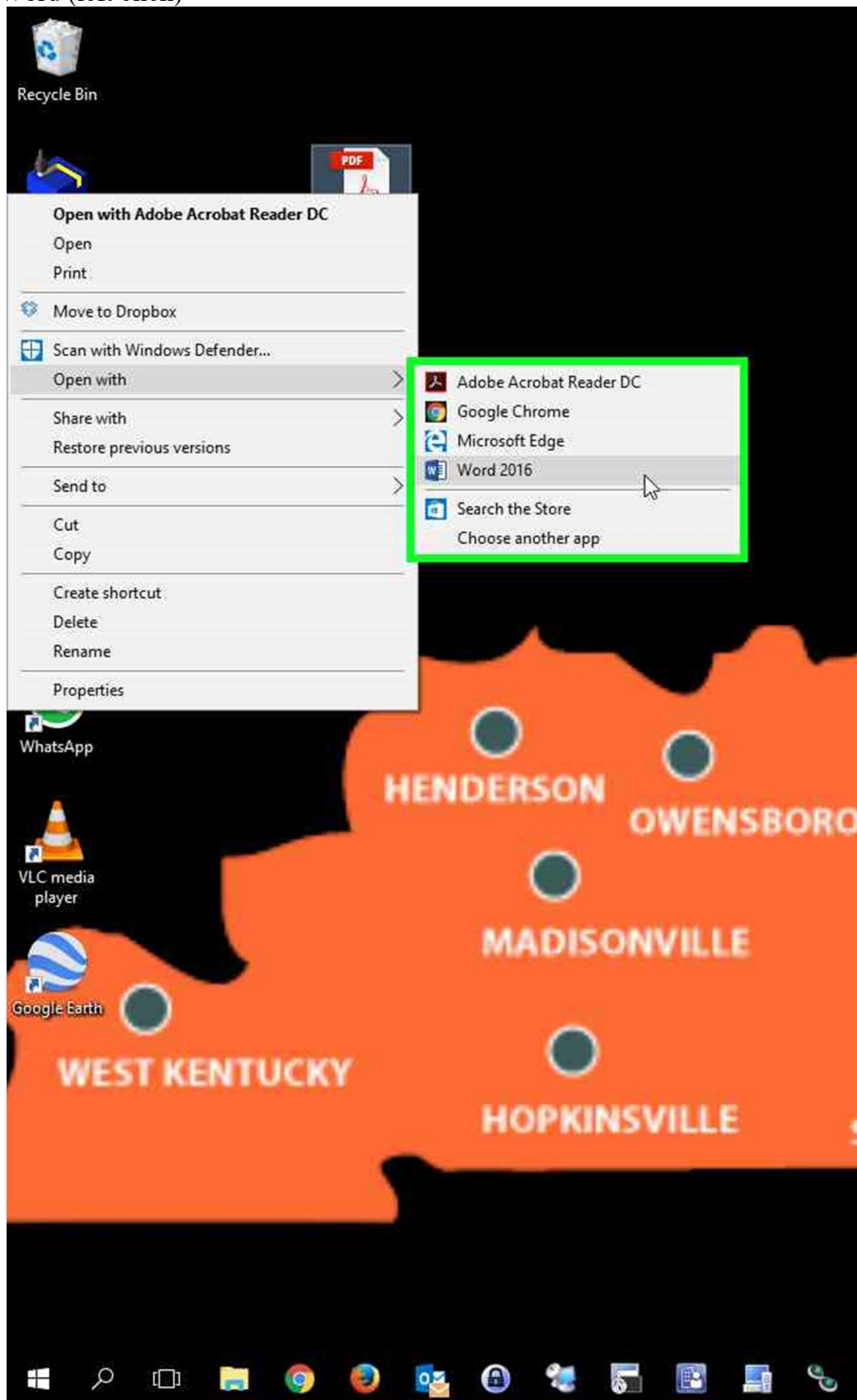Here is how:

1. Find your PDF file and right click on it
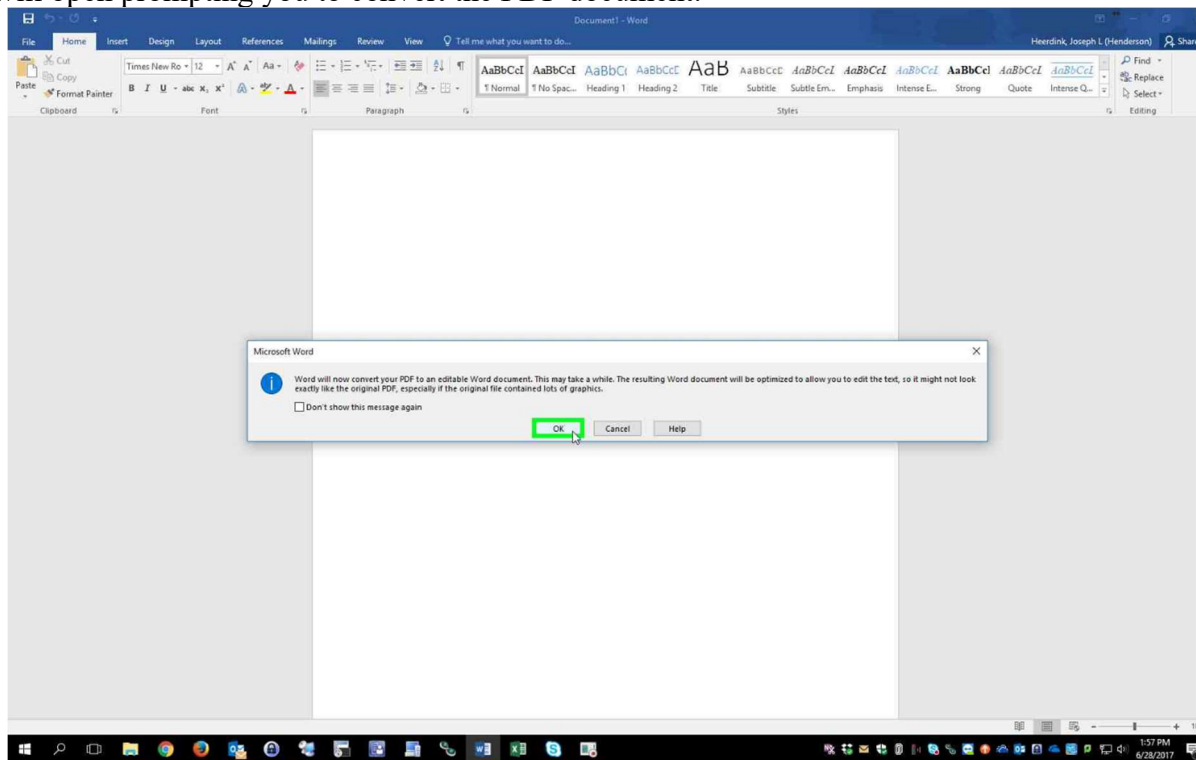   a.

2. Choose "Open with"

a.

3. Select Word (left click)

a.
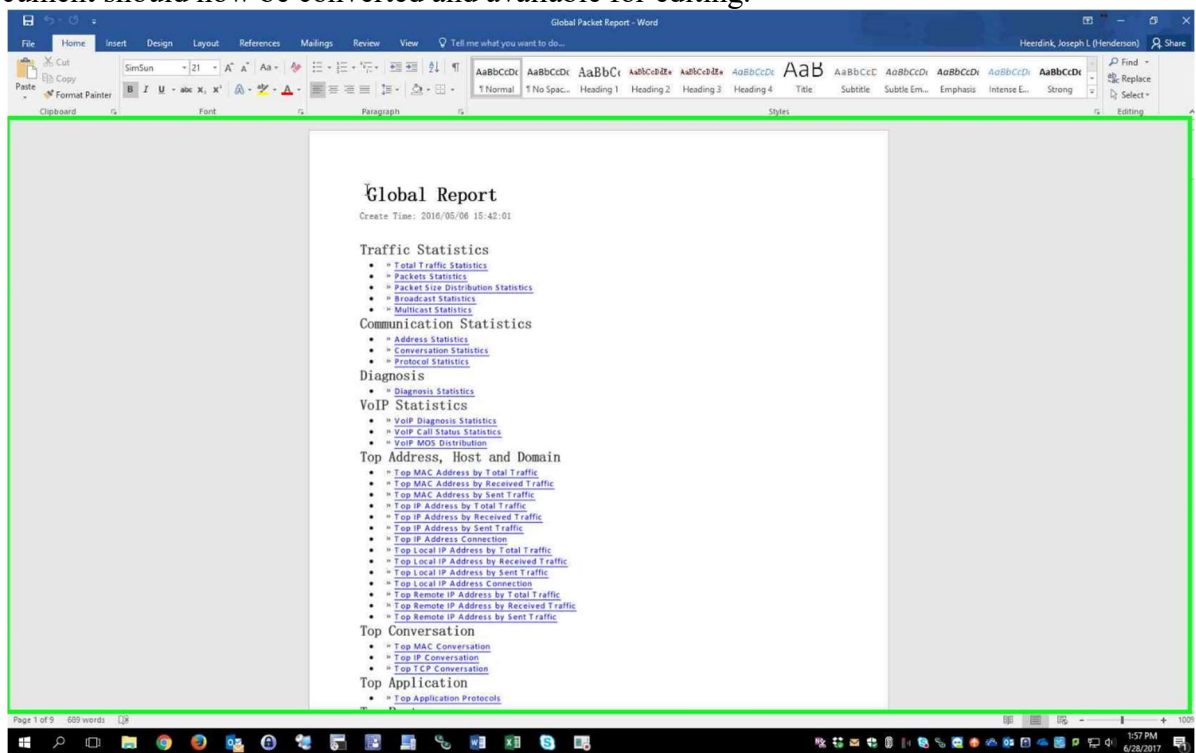
4. Word will open prompting you to convert the PDF document.

   a.

5. Select "OK"
6. The document should now be converted and available for editing.

   a.

Note: Some PDF documents are scanned as images and cannot be edited even when converting to a Word format.